

Meeting minutes – Michigan NENA, November 11, 2004 Lansing Sheraton

President Hensel called the meeting to order at 10:15am.

Individuals in attendance:

Tom Altland, Pat Anderson, Marsha Bianconi, Karen Chadwick, Joe Cousineau, Keith DeYoung, Andrew Goldberger, Suzan Hensel, Bruce D'Autremont, Gary Brozewski, Sherri Kessel, Brianna Machuta, Dawn Nalepa, Victor Martin, Barry Nelson, Frank Rademacher, Kelly Rasmussen, Christina Russell, Rebecca Shatney, Suzanne Stevens, Stephen Todd, Jeff Vezina, Dennis Stillwagon, April Heince, Dick White

Introductions, housekeeping, questions and comments.

Reports:

Minutes – A copy of the July meeting minutes are available at the back of the room and will be posted on the website. Motion to accept minutes by Tom Altland, support by Barry Nelson, all in favor and motion carried.

Treasurer – Copy of treasurer report also in the back of the room. Motion to accept report by Steve Todd, support by Pat Coates, all in favor and motion carried.

General account	\$ 18,369.71
Conference account	\$ 4,495.77
Savings account	\$ 10,363.33
Grand Total	\$ 33,228.81

President – Suzan Hensel:

- National Elections: In hopes that all was able to be corrected by National NENA with their database, they were able to do a re-vote for Second VP, Mr. Bill Munn won. Our regional VP (Ron Bonneau) was disappointed at his loss, but the chapters are pleased that he will be staying on board as our rep.
- The database audit and corrections is complete. Please remember that we send most of our info via email and if any changes happen to you, please inform National and our State chapter. Mr. Bob Currier was kind enough to establish an email list server for the MI chapter. Now there is one email address to send out info etc to and it will reach the entire MI chapter database.
- NG 911: Next Generation 911, in a nutshell NENA recognizes that a new vision is needed to embrace anything, anytime, anywhere with problem solving and working with vendors to provide a solution for the consumer that will be accepted by all in the future. President Hensel and all are looking forward to standards being set to meet our future needs; she encourages all to participate and get involved as much as you can.

ETSC – Suzan Hensel:

- The last meeting was held on September 21st. A reminder that if you serve on any subcommittee, to send a letter to Harriett Miller-Brown as well as your subcommittee leader stating that you want to maintain being a part of that subcommittee, so they can verify that all involved are voting members.
- Travel expense issue has come up. There are members that are concerned with the amount of travel involved in taking part with all meetings; it is thought that any travel expenses not covered by the attending members employer, should be covered by the organization. Discussion was brought about by Bill Charon, President Hensel and

Christina Russell, to have Col. Munos put together a travel policy, Mr. Charon to present at next meeting.

- A new chairperson has been selected...Mr. Mike Mormon for the training subcommittee, which will take effect soon. The upcoming meetings are available on the website.
- Legislative action subcommittee, the meeting has been moved to November 18th and will be held at headquarters. A draft is available at the back of the room.
- Andy Goldberger discussion on the workgroup. They have met twice, the draft has dropped from nine pages to three and many thanks to all that helped with it, as well as Harriett's work. They have come up with a logical white paper for the legislators to review. The main emphasis is to get things accomplished ahead of schedule as opposed to last minute, like in previous years. Please all read and review the draft and provide comments and feedback on the 18th. Final adoption will be in December.
- Recertification: all counties have been approved for third quarter. The winner of the random audit for the year is Antrim County.
- A letter will be written and sent to Mr. Richard Kurtanich, of Dobson Cellular, stating that they will not be given an extension. That letter will go out on MCDA letterhead, and if you are a customer of Dobson Cellular, please sign the signature page.

Spring Conference – Bob Currier (via teleconference)

- Hope that we are all enjoying the meeting site today, because this is where the 2006/2007/2008 spring conferences will be held. This venue was the most adequate for our event and it has been decided that it is too much of a challenge to continue with the Amway. The Sheraton provided very competitive pricing, and the committee did a great job in making the final decision. The Sheraton has committed staff as well as assistance from the City of Lansing.
- Steve Todd and President Hensel have already begun work on the 2005 conference programs. Steve Todd stated that by January, they should have a carefully and complete layout of the programs. It is also their intention to approach the training subcommittee about using monies for the spring conference.

APCO – Pat Coates

- At the annual meeting last month in Frankenmuth, sponsored by Motorola, they had a great turnout and held the election of officers for 2005
- Major issues discussed: the new 800 MHz/Nextel, what has been proposed to the FCC is to take it all and split and Nextel offering to pay for it.
- The two major issues at the National Conference, in Montreal, were: that the FCC has issued a report and order. Other carriers (Verizon mainly) were going to take Nextel to court with regards to the additional spectrum and the other that Nextel needed to get a huge letter of credit (b/c the price came back much larger than anticipated). The issue with Verizon and Nextel have all been taken care of and Nextel is still waiting on the letter of credit.
- All PSAP's make sure you have an accurate count of ALL your equipment from your vendors, so when the implementers come to you for a dollar amount, nothing will be left out, causing out-of-pocket expense. State of Michigan will not be first.
- The 700MgHZ meeting coming up on November 16th at Washtenaw County will be to define and finalize a regional plan and get it approved by the FCC...can view on the CAPRAD website.

MCDA – Tom Altland

- The next meeting will be December 3rd in Saginaw County.
- A new system will be discussed, called “A Child is Missing”. It is free and a great system to utilize. A presentation on this product will be provided at this meeting as well to address concerns and answer questions from the PSAP’s. Discussion of the pros and cons of this system came about, other companies/agencies utilizing this product currently, and what database is being utilized to retrieve the phone numbers?

Old Business:

- Future conference site location: discussed earlier.

New Business:

- Election of Officers for the 2005 Executive Board. Brianna Machuta made announcement to members in attendance regarding her “stepping down”. Motion to close nominations and unanimous ballot be cast by President Hensel, support Steve Todd, all in favor and motion carries. Your 2005 Executive Board: President – Suzan Hensel, Vice President – Keith DeYoung, Secretary – Bob Currier, and Treasurer – Andrew Goldberger.
- The 2005 Meeting schedule is available at the back of the room and is as follows: February 16th – Dearborn (or metro area), May 24th – Grand Rapids (conference), July 13th – Bay City (Doubletree Hotel) and November 8th – Eaton County or Lansing Sheraton.
- NENA Goes to Washington is February 27th thru March 1st this upcoming year. Last year the chapter paid for four people to attend. President Hensel suggested that the Chapter provide the same again this year and that Harriett Miller-Brown be one to go. Motion for chapter to provide by Steve Todd, support by Brianna Machuta, all in favor, motion carries.
- 2005 *911 Heroes* award program – President Hensel reminding the members that National NENA no longer supports this program, but the state of Michigan has continued to recognize one every year at our State conference. Motion by Keith DeYoung to continue, support by Rebecca Shatney, all in favor, motion carries. We need someone to volunteer to chair this committee, executive board will seek out.
- The retirement of Paul Rogers had a shortfall in the funds to pay for the party and gift. A suggestion was made to the executive board to assist with the shortfall. Motion by Marsha Bianconi to do so, support by Keith DeYoung’, motion carries.
- Public Act 142 and 143 of 2004: approved notification to the 911 PSAPs to notify of spills, President Hensel was approached by Dow Chemical on this. Most PSAP’s have a Hazmat procedure in place, but this is a new thing without a name. And the PSAP’s are required to come up with a protocol and name it, know how to report it (all based on the info in the public acts).
- NENA PSAP Registry brought up by Christina Russell: She feels we (the PSAP community) are not familiar enough with it. It is suppose to be a mechanism for the PSAP’s to find another PSAP’s phone number nationwide. The problem she has experienced is (through VoIP) 911 calls from other 911 areas or other states and not knowing how to handle those emergency calls. That is where the PSAP registry should come into play and assist with a quick reference and transfer to

appropriate PSAP; but it is not user friendly and people are having trouble getting the correct information. Ms. Russell feels that this chapter should be vigilant in 2005 to get an appropriate mechanism in place and deal with these issues.

The next meeting will be somewhere in the Metro area and more information will be provided soon on the website.

Meeting adjourned by President Hensel at 11:30am, a presentation is to follow.

Respectfully submitted,

Brianna Machuta
Chapter Secretary
Michigan NENA