



**Meeting Minutes of the Michigan Chapter of NENA**

***April 19, 2018 – 10:00 a.m.***

***Livingston County Central Dispatch– 300 S. Highlander Way, Howell, MI 48843***

Meeting called to order at 10:08 by APCO President Sandy Nielsen. Thanks to Chad Chewning, Joni Harvey and Livingston County Central Dispatch for hosting. Pledge of Allegiance was recited.

Request for **Approval of Agenda** as prepared by APCO President Sandy Nielsen. *Motion to approve made by Jordyn Sellek and seconded by Chris Collom.*

**Introductions** started by NENA President Marc Gramlich, those in attendance include:

|                      |                  |                  |                 |
|----------------------|------------------|------------------|-----------------|
| Harriet Miller-Brown | Michelle James   | Christine Collom | Marc Gramlich   |
| Sandra Nielsen       | Stephanie Lehman | Katie Kellogg    | Ellen Luttig    |
| Chad Chewning        | Scott Tallmadge  | Corrine Purdue   | Joni Harvey     |
| Michelle Nettle      | Dave Aungst      | Phyllis Fuller   | Leane Lowe      |
| Daniel Biaszkiewicz  | Jason Bernard    | Kat Reynolds     | Stacie Phillips |
| Tammy Smith          | Dave Hayhurst    | Tim Jones        | Jim Hansen      |
| Kim Ostin            | Joni Harvey      | Lance Langdon    | Jill Breen      |
| Rich Rybicki         | Karen Chadwick   | Patricia Coates  | Lamika Daniels  |
| Dave Plumb           | Dan Stevens      | Lori Bourbeau    | Jordyn Sellek   |
| Kristen Kasten       | Keith Bradshaw   | Jill Kummer      |                 |

**NENA Minutes** presented by President Marc Gramlich. *Motion to approve the minutes was made by Lamika Daniels and seconded by Tim Jones, motion carried, minutes approved.*

**NENA Treasurers Report** prepared by Treasurer, Chad Chewning. Chapter balances as of March 31, 2018 are as follows: Checking: \$4136.58. Savings: \$40,556.04. Total available funds: \$44,692.62. TERT Savings: \$11,077.27. *Motion to accept the Treasurer's report as presented made by Tim Jones and supported by Karen Chadwick, motion carried.*

**NENA President Marc Gramlich** reported the North Central Region Director, Gary Bell will be in attending the conference. Gary will be here for the entire conference if anyone wishes to speak with him regarding what's happening at the national level.

### **NENA COMMITTEE REPORTS**

**Professional Development** Lehman reported for Glasgow. Congratulations to Michigan's newest ENP, Tim McGee from Van Buren County! We currently have 51 ENP's in Michigan. We are now at the end of the spring exam period April 7-21. The next exam period for the summer is July 14-28. Application deadline for the summer exam period is June 15<sup>th</sup>. Reminder that Michigan NENA has one (1) ENP scholarships remaining for 2018. The deadline for the remaining scholarship is August 1<sup>st</sup>. If you are interested in being on the contact list for the ENP study group or if you need additional information on the scholarships, please contact Don at [glasgowd@barry911.org](mailto:glasgowd@barry911.org).

**Technical** Dave Hayhurst reported.

7.17 Upgrade to the MPSCS network will take place during the weeks of 3/7/18 & 3/14/18. Disruptions to the users on the system will be much less this time than in past upgrades. Still there will be some short Site Trunking events & MCC7500 console disruptions:

- Wednesday, May 9<sup>th</sup> 3:00 pm & 7:30 pm the Zone Controllers in each zone will be switched simultaneously. This simultaneous switch is required to maintain interzone communications. The Zone Controller switch will cause Site Trunking at all sites and MCC7500 Consoles to drop off line. Simulcast Systems will revert to Site Trunking but all sub-sites within the Simulcast System will continue to function within the Simulcast System footprint in the Site Trunking mode. This outage should be approximately 2-3 minutes in duration but could extend to 5 minutes.
- Thursday, May 10<sup>th</sup>, 11:00 am to 12:30 pm, the Exit Routers at each Zone Master site will be switched. This will cause a short Site Trunking outage while the redundant Exit Router takes over on Multicast sites. Simulcast Systems have redundant links and should not experience the Site Trunking events. These two outages will be approximately 1 minute in duration.
- Monday, May 14<sup>th</sup> & Tuesday May 15<sup>th</sup> the links to each Multicast site will be upgraded. This will cause a 1-minute Site Trunking event while the Multicast Site router reboots. No two adjacent sites will be rebooted at the same time. Simulcast Systems have redundant links and not incur this Site Trunking event.

MCC7500 Console & NICE upgrades start June 1 after the completion of the 7.17 core upgrade. Motorola is notifying agencies in advance of their intentions to be at a center for upgrades or replacements (as required). This project will last through most of the summer. As in the past, until your center has been upgraded to 7.17, do not accept a "database download" in the event an MCC7500 Dispatch Console computer gets restarted. A Console running 7.15 software will not work properly in the 7.17 environment. If a 7.15 Console is corrupted with a 7.17 download, contact the NCC and we will notify Motorola to try and recover that Console.

On May 30<sup>th</sup> a 90-minute non-technical overview / orientation on the microwave life cycle replacement project for Simulcast System owners and interested agencies in southeast Michigan will take place at MPSCS offices at 8:30 am or 9:00 am. (The exact starting time is yet to be finalized.) It is not mandatory but being offered to help system owners / users in this last phase of our microwave replacement understand the impacts. Due to the frequency congestion in southeast Michigan, we won't be able to stand up the parallel microwave radios and make a "hot cut" to minimize the transition period. More details will be sent out regarding this overview session from the MPSCS. Please consider attending if your agency is in the southeast Michigan area. Microwave installations start on June 6<sup>th</sup>.

Simulcast System upgrades to IP and GTR stations timeline is still undefined. The MPSCS will not receive Motorola's Detailed Design Plan until mid-July and then work through the proposed plans. We don't have a starting date for the Simulcast System field work. The simulcast work will be more disruptive due to the incompatibilities between the old switched circuit T1 technology and IP circuit technology. We are still discussing the options to work at a reduced system capacity within a Simulcast system vs. an extended total outage while equipment is replaced.

**Frequency Coordination/MPSFAC/700MHz** Keith Bradshaw reported. Next meeting is May 17<sup>th</sup> 10:00 a.m. at Huron Valley EMS. See attached report for proposed rules changes affecting 4.9 GHz operations in Michigan.

**NENA/APCO Joint Michigan Conference** Chris Collom and Tammy Smith reported. Conference is being held at Mission Point Resort on Mackinac Island May 21<sup>st</sup>-24<sup>th</sup>. Please register and get your rooms booked if you haven't done so already. Look for FAQ's about logistics and what to expect when you arrive will be delivered via email and posted to both organizations websites. As of date, 172 attendees registered. If you're interested in volunteering at the conference, please contact Tammy Smith, Chris Collom or Dave Rapacz.

**Michigan TIM** Scott Tallmadge reported. In February MDOT held train the trainer instructor's course, so we now have 149 trainers in the state. 3 trainers are from dispatch. They are: Scott Tallmadge, Dave Rapacz and one dispatcher from Eaton County Central Dispatch. The course will be taught at the April training in Frankenmuth, as Dave Rapacz has already applied for a SNC number. The training is meant to be interdisciplinary (not just for dispatch), if you wish to preview the training, there will be a one hour session taught at the conference. If have an interest in hosting the training, please contact Scott Tallmadge.

**NENA National** Marc Gramlich reported. National Conference is June 16<sup>th</sup> -21<sup>st</sup> in Nashville, Tennessee. Last notification from NENA was that rooms are filling up fast, so if you're planning to attend, book your room.

**NENA Public Education** Jill Kummer reported. Looking to expand social media presence and platforms. Currently have 46 followers on the Facebook page. Jill and her team have developed some Google docs have been created and are proving to be valuable resources. Main focus has been/currently is expanding network through social media.

**NENA Legislative** Marc Gramlich reported for Josh Mauslof, no report. Jordyn Sellek mentioned Senate Bill 930 and would like all 9-1-1 centers to be aware of the bill and the implications from it. This bill would allow the use of 9-1-1 funds for street signs. Concern is that it could cause huge problem with education that was just done with lack of funding for our infrastructure. If it's deemed that street signs can come from 9-1-1 funding, it may force some reallocations. Harriet Miller-Brown also mentioned that Michigan has been able to stay off the FCC "non-compliant/naughty" list and this bill could cause issues with grants.

**NENA Young Hero** Christine Collom reported. Seven (7) nominations this year. Age of child caller ranges from 3.5-12. The young hero will be presented during the young hero luncheon on Monday of the conference. This year's winner is from Genesee County.

**State 9-1-1 Committee** Sandra Nielsen reported for Rich Feole. Certification subcommittee has three (3) new members: Scott Temple –AT&T, Phyllis Fuller – Peninsula Fiber Network, and Jeremy Ludwig – Allegan County Central Dispatch. Ingham and Shiawassee Counties have had site visits and their compliance review draft is being reviewed by the subcommittee. Montcalm County will have their review on April 26<sup>th</sup> and Livingston and Oakland Counties are coming up. Dispatcher training subcommittee has 1962 FTE's were approved and 38 denied. 39 delinquent telecommunicators and 49 undesignated.

**State 9-1-1 Administrator** Harriet Miller-Brown reported. Expecting May and November training distributions to be the same, but may see a decrease as FTE's went up almost 200 dispatchers. County distributions for April will be the same, but July may be lower as it will be under the new 62% rather than the 82.5%. SNC 301 and 500 forms are due by May 15<sup>th</sup>. Please provide as much info as possible on those reports, as the data is used for national 9-1-1 status reports and FCC reports.

**MCDA** Karen Chadwick reported. Last meeting was held on April 19<sup>th</sup>. MDCA is the funding source for the lobbyist, Capital Services-Ben Bodkin, who represents us in our legislative efforts. In the last 18 months, MDCA has spent upwards of \$50,000, so the fund balance is dwindling. Ben will be on retainer for the next year for \$2000/month. MCDA is seeking help for the fees through a professional funding initiative. The email went out last week asking each PSAP that belongs to MCDA to participate (there are 6 different payment options) and provided talking points for boards or governing bodies. If you didn't receive the email, please see Karen Chadwick. Lots of questions about the delay of AT&T with the PFN implementations. Karen has made contact with AT&T (Kate). AT&T will maintain the old CAMA trunks after they've been advised all service providers have been cut over for 30 days. This is to ensure all carriers have been cut and there are no stragglers (referred to as the 30 day soak). Kate advised only the upper-peninsula is fully cut over, nothing in the lower-peninsula at this time. 11 PSAP's from 2016 that are pending and 12 PSAP's from 2017 that are pending. AT&T is not accepting any 2018 implementations until they can get at least 75% of those 2016/2017 pending PSAP's completed. This is not a PFN or AT&T issue, but rather a service provider issue. Phyllis Fuller commented that she and Tim McKee are currently working on a new map showing PFN status.

There are currently 5 counties in the lower-peninsula that are fully converted, with CAMA trunks gone. 6-7 additional counties waiting on the 30 day soak.

**TERT** No report.

**MABAS** Chewing reported that he has resigned from as the communications contact for the state. MABAS is moving in a different direction due to new board members. May 16<sup>th</sup> is the next executive board meeting.

**Nominating Committee** Phyllis Fuller reported. Voting email should be been received from Simply Voting on April 2, 2018 at 8:00 a.m. A reminder has also been sent if you haven't voted yet. Voting closes on April 30, 2018 at 4:00 p.m. The board will be advised of results at that time.

**FirstNet** No report.

**NENA Old Business**

**Marc Gramlich**

None to report

**NENA New Business**

**Marc Gramlich**

**Motion to adjourn** *the meeting was made by Scott Tallmadge and seconded by Tim Jones.*  
Meeting adjourned at 11:52 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Stephanie Lehman, ENP', with a horizontal line drawn across the signature.

Stephanie Lehman, ENP  
Secretary, Michigan Chapter of NENA

***The next meeting will be  
APCO/NENA joint meeting  
July 19, 2018 – 10:00 a.m.  
Iosco County EMS  
1819 Old US 23 Hwy  
East Tawas, MI 48730***